September 2013

Dear GNSD Special Education Administrators/Teachers/Staff:

Great Neck SEPTA has established a Grants Awards Program. Under this Program, SEPTA will award grants annually based upon staff generated proposals. The purpose of this Program is to provide needed resources to enhance the success of special education students.

SEPTA is currently soliciting applications from Great Neck School District special education administrators/teachers/staff for grants to support initiatives that will further the academic, social-emotional, technological and other needs of our special education students.

Grant proposals may include travel expenses, seminars, conferences/workshops, classroom items and technological devices.

The SEPTA Executive Board will review all submitted grant proposals. **Grant proposals must be received by SEPTA by November 30th** and grant recipients will be notified by December 31st.

For the 2013-2014 academic year, please submit grant proposals for consideration by November 30, 2013 to [SEPTA@GREATNECK.K12.NY.US](mailto:SEPTA@GREATNECK.K12.NY.US)

**GRANT PROCESS:**

Grants should be in letter format and include:

1. A statement of need for the requested funding
2. The amount of funding being requested
3. How the requested funds will be used (i.e.: items to be purchased/seminars/workshops to attend/
4. How many students the funds will affect
5. A statement of how the requested funding will help special needs children

Thank you administrators/teachers/staff for your dedication to our children!

Very truly yours,

Great Neck SEPTA